

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director, City Development		
Contact person:	David Ellis Principal Transport Planner, City Development	Telephone number: 0113 336 7859	
Subject²:	Approval to award a new contract under Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015 – Use of the negotiated procedure without prior publication for the Conversion of Clean Air Zone Cameras into Bus Priority Enforcement Cameras.		
Decision details³:	Approval to award of a new contract under Regulation 32(2)(b)(ii) of the Public Contracts Regulations 2015 - Use of the negotiated procedure without prior publication of a Contract Notice to Yunex Ltd for the Conversion of Clean Air Zone Cameras into Bus Priority Enforcement Cameras. at a cost of £221,850		
	The Chief Officer, Highways and Transportation was recommended to approve the award of a new contract to Yunex Limited (“Yunex”) under Regulation 32(2)(b)(ii) of the Public Contract Regulations 2015 Negotiated Procedure without prior publication of a Contract Notice for the conversion of Clean Air Zone cameras into bus lane enforcement cameras. The cost for the conversion of the 25 cameras is £221,639. The term of the contract shall be 5 th June 2023 to 4 th June 2024.		
	A brief statement of the reasons for the decision: Refer to supporting report for details.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision: Refer to supporting report for details.		
Affected wards:	n/a		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

Details of consultation undertaken⁴:	Executive Member	
	Ward Councillors	
	Others	
Implementation	The Cameras will be converted on award of the contract	
List of Forthcoming Key Decisions⁵	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways and Transportation	
	Signature:	Date: 24 th May 2023

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.

	G J Bartlett.	
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